



**The Michigan American Legion  
Department Law Enforcement Officer  
of the Year Award**

**Information Sheet**

**Purpose of Award:**

To recognize a well-rounded Michigan Law Enforcement Officer, who has exceeded, above and beyond, the duty requirements expected of the position held and who exemplifies the virtues of professionalism and dedication and has demonstrated a distinct pattern of community service to the community, state or Nation; and also has proven personal dedication to societal security and protection.

**Material:**

Enclose relevant documentation on the nominee in the following areas: community service, professional career, heroism, letters of recognition, news clippings, and other substantiating documentation. Documentation should not exceed 18 pages, on 8 ½ x 11 bond paper – first six or seven pages should contain the individual's service narrative

**Photograph:**

A 5 x 7 photograph of the nominee

**Deadline:**

**January 4, 2008**

**Mail To:**

The American Legion  
Department of Michigan  
Attn: Deanna Clark  
212 North Verlinden Avenue  
Lansing, Michigan 48915

**OVER**



## **INSTRUCTIONAL GUIDELINES FOR THE MICHIGAN AMERICAN LEGION DEPARTMENT LAW ENFORCEMENT OFFICER OF THE YEAR AWARD**

**ELIGIBILITY CRITERIA:** To be eligible for consideration, Department nominees must meet the following criteria:

- A. Be a citizen of the United States, male or female.
- B. Be a living, active, full-time and paid, sworn law enforcement officer entrusted with full authority and the powers of arrest.
- C. Consideration for a posthumous award will be acceptable only if the nominee's death has occurred after the Department's selection and within the dates for which the award is being presented.
- D. Be assigned to, or fully recognized by, Municipal (City), County, District or State Police (e.g. University Police, etc.) or Highway Patrol, Sheriff's office, or as a sworn Federal Law Enforcement officer (e.g., FBI or Secret Service Agent, United States Federal Marshal, National Park Police, Capital Police, etc.)
- E. Nominee need not be veterans nor members of The American Legion.
- F. Reside and be assigned or attached for duty in Michigan.
- G. Military police officers or investigators are not eligible for participation in this award.

**JUDGING GUIDELINES:** Each nominee is judged according to the following criteria: community service, professional career, heroism, letters of recognition, news clippings, and other substantiating documentation.

**OTHER INFORMATION:** Include a copy of your nominee's State or Federal certification as a law enforcement officer as well as copies of pertinent training and education certificates as appropriate.



**The Michigan American Legion  
Department Law Enforcement Officer of the Year  
Application Form**

Date\_\_\_\_\_

Name\_\_\_\_\_ Male ( ) Female ( )

Home Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_ Phone ( )\_\_\_\_\_ - \_\_\_\_\_

Age\_\_\_\_\_ Marital Status\_\_\_\_\_ Spouse's Name\_\_\_\_\_

Length of Service as Law Enforcement Officer\_\_\_\_\_

Nominating Agency Name\_\_\_\_\_

Nominating Agency Director\_\_\_\_\_ Title\_\_\_\_\_

Nominee's Supervisor\_\_\_\_\_ Title\_\_\_\_\_

Agency Address\_\_\_\_\_

City\_\_\_\_\_ State\_\_\_\_\_ Zip\_\_\_\_\_ Phone ( )\_\_\_\_\_ - \_\_\_\_\_

**FAILURE** to use this form may result in the **DISQUALIFICATION** of your nominee. It should be placed as the **COVER SHEET** for your 'packet' of materials supporting your candidate. Include an official photograph of the nominee. The **ORIGINAL COPY** of the entire application is **DUE NO LATER THAN JANUARY 4<sup>th</sup>, 2008, to The American Legion, Department of Michigan, Attn: Deanna Clark, 212 North Verlinden Avenue, Lansing, Michigan, 48915.**